
COVID-19 Information Booklet



We are dedicated to meeting our teaching responsibilities to our students and to their progress, bearing in mind that their health is of utmost importance during the COVID-19 Pandemic.

In accordance with NYS mandates and CDC recommendations for social distancing, we have put in place the following procedures and guidelines to protect our students, families, and community.

Wellness Checks

- All Faculty and Staff members will be required to wear face coverings
- Face coverings are required for all students entering the studio
- Parents must not send their children to class if they are vomiting, have symptoms of a cold or flu, have respiratory symptoms, a rash or a fever or temperature of 100 or more
- Random temperature checks will be taken. Students with a fever or temperature of more than 100 will be required to go home
- Parents must not send their children to class if they, or a member of their household, have tested positive for COVID-19 in the last 14 days

Arrival Instructions

- Parents are required to drop off students to comply with social distancing
- Parents should arrive 5-10 minutes prior to class to allow for proper sanitary procedures
- As per the Herrick's Community Center facility rules - parents, siblings, visitors and guests are not allowed at this time to enter or wait in the building
- Students must enter through large brown doors at front of building (marked Exit #3) unless otherwise instructed
- Students will be greeted by a staff member upon entrance who will direct them to a sanitation station and help them to find their scheduled class
- Students must arrive in uniform, changing in the building will not be permitted

Departure Instructions

- Parents must arrive promptly at (or before) the end of their student's class and must wait outside front doors (marked Exit #3)
- Students will exit through large brown doors at front of building (marked Exit #3) unless otherwise directed
- A staff member or school representative will monitor the students' safe returned to their parents
- Students will not be permitted to walk across parking lot without parent supervision – please be sure to meet your child outside the front doors (marked Exit #3)

Social Distancing Practices

- We have made facility, schedule, and curricular changes to reduce student contact in support of social distancing recommendations
- All lobby waiting areas will be closed to parents – see drop-off and pick-up instructions above
- Class sizes have been modified to reflect current NYS recommendations for social distancing
- Staggered class times have been scheduled to allow for student transitions and cleaning between classes

Restroom Use

- We recommend that students use the restroom at home before coming to class
- Students will not be permitted to change in restrooms – they must arrive in uniform

Cleaning Procedures

- We have increased cleaning frequency and sanitation procedures for high traffic areas, surfaces, doors, barres, floors, counters, and stereos
- Hand sanitizing stations will be available inside and outside entrances of classrooms
- Faculty and Staff will sanitize hands before and after each class
- Students will be required to sanitize hands before and after each class

CSB will make changes to these guidelines as mandated or recommended by the CDC and NYS and the Education department.



Herricks Community Center

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